

2017 /2018 House of Delegates Work Group Charter

Work Group Title: *Student Chapters*

Work Group Description: *The House of Delegates (HOD) and Students & Young Professionals Committee (SYPC) are partnering this year for a Student Chapter Workgroup within the HOD to further one of WEF's Strategic Goals of increasing the number of student members. In partnering together, the HOD workgroup, with support the SYPC will: (1) identify gaps in current WEF and Member Association (MA) communications with student chapters, as well as any challenges and successes MA's experience with student chapter communications and engagement. This knowledge can be obtained through polling, calling, or emailing MA leadership; (2) using the HOD's expansive network and existing SYPC data, update MA student chapter contacts and university contacts (true champions of the work) as well as identify the level of engagement MA SYPC's have with student chapters; and (3) provide up to three tangible improvement concepts to streamline communications of WEF opportunities with student chapter MA leads, which may include improvements to the existing tool kits, development of recorded MA student chapter training webinars, or other value-adding concepts.*

A minimum of two members of this workgroup are encouraged to become members of the WEF Student and Young Professional Committee, primarily to act as liaisons which can provide information that avoids duplicating goals, objectives and efforts.

Work Group Leader: *Kari Brisolara*

Work Group Leader Contact Information: *kbriso@lsuhsc.edu*

Work Group Vice Chair: *Cory Down*

Work Group Vice Chair Contact Information: *cdow@carollo.com*

Work Group Goals and Deliverables:

See goals and deliverables listed above in charter description.

Work Group Schedule of Deliverables:

Speaker of the House Report Dates:

- *Mid Year – Jan #, 2017*
- *Spring – Mar #, 2017*
- *Summer – Jul #, 2017*
- *Final – Aug #, 2017*

Internal Review Deadlines: To be determined by Work Group Leader

Work Group Schedule of Conference Calls: *to be determined at WEFTEC*

Work Group Member Expectations:

Duties and Responsibilities of Work Group Leader:

- Act as a liaison for HOD Steering Committee and Speaker of the House.
- Preside over the initial Work Group meeting at WEFTEC.
- Conduct Work Group progress meetings via conference call.
- Appoint a Work Group Vice Chair and Subgroup Leaders.
- Prepare four written reports for the Speaker of the House describing the progress of the Work Group.
- Appoint presenters for the HOD meeting at each WEFMAX.

Duties and Responsibilities of Work Group Vice Chair:

- Assist Work Group Leader as needed.
- Assist Work Group Leader at the initial WEFTEC meeting including taking and distributing meeting minutes.
- Preside over monthly meetings if Work Group Leader is unavailable.
- Take minutes during the monthly meetings and distribute an action item list following the meeting.

Duties and Responsibilities of Subgroup Leader:

- Act as a liaison for the Subgroup and Work Group Leader.
- Preside over Subgroup progress meetings.
- Attend and be prepared for Work Group progress meetings.
- Provide verbal updates of Subgroup progress at monthly meetings or a written update if unable to attend.
- Provide four written updates for Work Group Leader to include in the Speaker of the House Reports.

Duties and Responsibilities of all Work Group Members:

- Serve as a representative for your MA or interest group (DAL) during discussions.
- Participate in Work Group and Subgroup calls on a regular basis.
- Be prepared for monthly meeting and responsive to email requests.
- *TBD by Work Group*

Work Group Roster:

First Name	Last Name	Member Association	Email Address
Scott	Aurit	Delegate-at-Large	scott.aurit@hdrinc.com
Neil	Awde	WEA of Ontario	neil.awde@aecom.com
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Rob	Coleman	Alabama's WEA	rcoleman@morrowwater.com
Yves	Comeau	Reseau Environnement	yves.comeau@polymtl.ca
Amy	Deitchler	Montana WEA	adeitchler@greatwesteng.com
Cory	Dow	Delegate-at-Large	cdow@carollo.com
Stephen	Dowhan	New Jersey WEA	sdowhan@jmeuc.com
Steve	Drangsholt	Pacific Northwest CWA	sdrangsholt@brwnald.com
Mark	Eddington	Central States WEA	meddington@dekalbsd.com
Tracy	Ekola	Delegate-at-Large	tekola@sehinc.com
Rebecca	Elwood	Missouri WEA	rebecca.elwood@hdrinc.com
Mike	Foerster	WEA of Utah	mikef@svsewer.com
Matt	Formica	New England WEA	matthew.formica@aecom.com
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Keith	Hobson	Speaker-Elect	khobson@foxeng.com
Dean	Iamarino	WEA of Ontario	Dean.Iamarino@halton.ca
David	Jackson	WEA of Texas	drj@freese.com
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Bruce	Cooley	Indiana WEA	cooleyb@bv.com
Michelle	Hatcher	Past SYP Chair	michelle.hatcher@franklintn.gov
Alvin	Pilobello	SYP Chair	apilobello.wef@gmail.com
Scott	Wilson	WEF Staff	swilson@wef.org