Scholarship/Fellowship Policy

1. Adopted by the Board of Control September 20, 1993.

The Water Environment Federation has a sincere interest in promoting undergraduate and graduate education in fields relating to the water environment. It is within this context that the Federation agrees to manage scholarships for undergraduate students and fellowships for graduate students.

Two types of scholarship/fellowship programs will be managed - **endowed** and **annual** programs. The Board of Trustees of the Federation will approve the establishment of scholarship and fellowship awards. The requirements for the awards follow:

A. Donors may have their name associated with the award. However, all awards will include the name of the Federation (e.g., the Water Environment Federation/XYZ Company Scholarship or Fellowship).

B. The minimum amount required to create an **endowment** shall be $30,000 (U.S.). Only earnings from the endowment will be used for an award. The amount of the award will be determined after an amount equivalent to the percentage of inflation in the most recent annual reporting period is added to the principal. The minimum amount of an award shall be $1,500 (U.S.).

C. **Annual** awards may be funded at a minimum of $1,500 (U.S.). Funds for annual awards must be in the possession of the Federation prior to printing of award criteria (February 1 of each year).

The Federation staff shall develop with the donor appropriate criteria for each award for submittal to the Awards Committee. The final criteria for each award will be forwarded to the Board of Trustees for approval. Criteria for all awards will be published in the Federation's Yearbook.

The minimum criteria for either the endowed or annual awards are:

A. Awards will be made to individuals with demonstrated high academic achievement and demonstrated interest in the water environment.

B. Awards may be designated with regard to discipline, institution, class, and under-represented individuals in the water environmental field.

Appropriate forms will be made available to prospective applicants. These forms will specify the information required for each award as well as the date the completed application is due at Federation headquarters.

Incomplete or late applications will not be considered.

Completed applications will be forwarded to the Awards Committee. The Awards Committee will recommend the recipient of each award to the Board of Trustees. The awards will be made prior to August 1 of each year and recognized at the Annual Conference. In addition to the monetary award, an appropriate certificate will be provided to the awardee