

# **ONLINE REGISTRATION INSTRUCTIONS—AWWA Members**

Upon successful completion of registration, you will receive an e-mail confirmation with barcode from our registration partner Experient.

Step 1 – Enter the UMC registration portal.

Utility Management Conference	February 25 – 28, 2020 Anaheim, California
Welcome!	
Attendee	>

## Step 2 – **LOGIN WEF** Account or **CREATE** a user Account.

• AWWA Members (who do not have a WEF account) Click link next to "I would like to register for a new account" to create a user account.

Water Environment Federation the water quality people*
Login
User Name:
Password:
I would like to reset my password. Click here. I would like to update my Username. Click here. I forgot my password. Click here to reset. I would like to register for a new account. Click here to register.

#### Step 3 – Complete Profile Information

- Name & Contact Information
- Answer "Yes" to "Are you an AWWA Member" and enter your AWWA Member Number

🗸 Are yo	u a AWWA member?	
Yes	0	No
* AWWA	Member Number:	
1234560	l de la companya de l	

- Emergency Contact Information
- Specify Aid or Services needed (Optional)
- Enter your YP Summit promocode "YPSUM20" and hit "Apply"

## Step 4 – Tell us about yourself

• Answer Conference Demographic Questions

## Step 5 – Select Registration Type

- Click the drop-down menus to view registration type and fees
  - If you do not see YP Summit Pricing, your promocode was not accepted, please call 1-800-462-9420

#### Step 6 – Registration Summary

- Review registration summary
- Read and click the box to accept the terms and conditions

## Step 7 – Pay by Credit Card or Check\* (\$25 check fee)

- Select to pay by credit card or by check\*
- Click the green button to remit payment

WEF accepts VISA, MasterCard, and American Express. Checks are accepted until February 14, 2020 for a \$25 fee\*.

#### General Questions? Please contact:

Registration Customer Service Phone: 1-800-462-9420 | Globally: 1-240-439-2954 Email:<u>Utility2020@experient-inc.com</u>

YPSUM20	Apply
Applied Promo Codes: Y	PSUM20
Usage Policies	
* 📄 I agree to the <u>Ter</u>	ms of Use