



Attendee Online Registration Tutorial

What do I need to register?

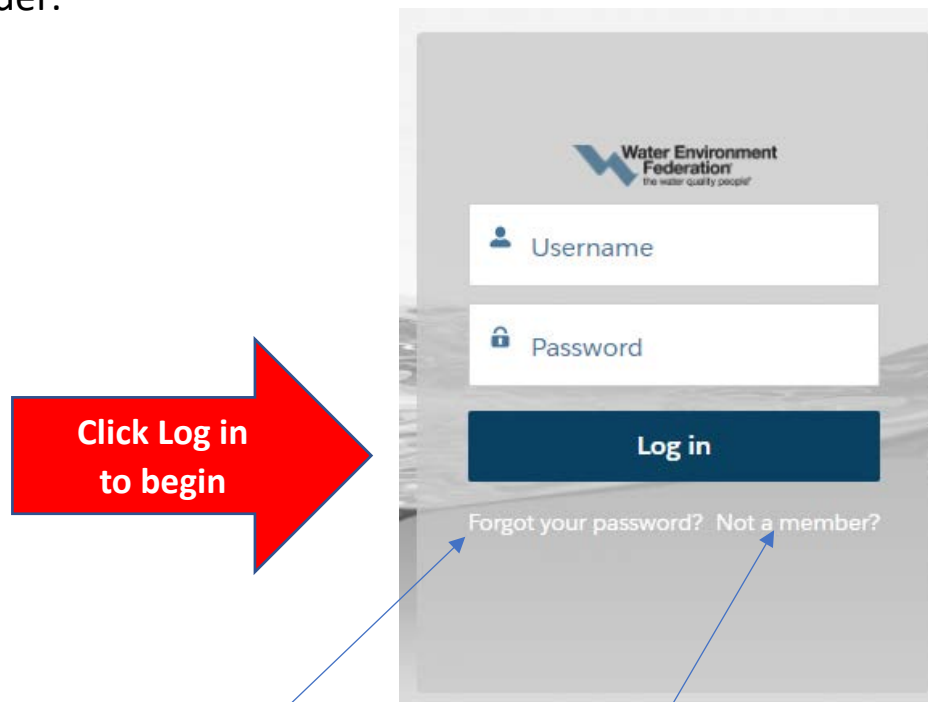
- WEF account login information
- A unique email address is required for each registrant
- A credit card (Visa, MasterCard or American Express)

Welcome to Attendee Registration: Logging In

Log in and Register If the embedded hyperlink doesn't work, copy & paste:

<https://registration.experientevent.com/ShowWEF226/> in your browser.

- WEF Members can login with their Username and Password (email address and password)
- Nonmembers can create a free user account if you do not already have one.
- After logging in, you will be redirected to Maritz Global Events, WEF's official registration provider.



The image shows a screenshot of the Water Environment Federation (WEF) login page. At the top is the WEF logo with the tagline 'the water quality people!'. Below the logo are two input fields: 'Username' with a person icon and 'Password' with a lock icon. A dark blue 'Log in' button is positioned below these fields. At the bottom of the login area, there are two links: 'Forgot your password?' and 'Not a member?'. A large red arrow with the text 'Click Log in to begin' points towards the 'Log in' button. Two blue arrows point from the 'TIPS' section below to the 'Forgot your password?' and 'Not a member?' links.

TIPS:

- Your Username is the email address used when you created your WEF account.
- Click "Forgot your password?" to reset it.
- Click "Not a member?" to create a new user account.
- Need help logging in? Email WEF Customer Service at csc@wef.org

Complete Attendee Information on the Welcome Page

- Profile
- Emergency contact information
- SMS Alerts
- Review and Accept Terms and Waiver
- Tell us about yourself (fill out demographics) - Click on arrows for drop down menus.

Read and Sign Waiver

Welcome to Online Registration

Please complete the following fields and click Next.

Please be aware that your application will time out after 20 minutes of inactivity.

* indicates required fields.

Promocode

Apply Code

* First Name

Test

Middle

* Last Name

Test

Title

* Company

Test Company

* Address

123 test

Address 2

Zip/Postal Code

8Y8 N2Y

* City

ontario

State/Province

Ontario >

* Country

Canada >

* Phone Number

The Utility Management Conference

Orlando, FL
February 21-24, 2022
Registration

Test > Cart

Dashboard

Assumption of Risk

ASSUMPTION OF THE RISK AND WAIVER OF LIABILITY
RELATING TO EVENT ACCESS BY PARTICIPANTS

COVID-19 has been declared a worldwide pandemic by the World Health Organization. COVID-19 is extremely contagious and is believed to spread mainly from person-to-person contact. It has been reported that people can be infected, show no symptoms, and still spread the disease. Evidence has shown that COVID-19 can cause serious and potentially life-threatening illness and even death. As a result, federal, state, and local governments and federal and state health agencies recommend social distancing and have, in many locations, prohibited the congregation of groups of people. Governmental restrictions may change at any time without prior notice. As such, the Water Environment Federation (WEF®) cannot guarantee eligibility to travel or to participate in the 2022 WEF/AWWA Utility Management Conference ("Event") if restrictions change.

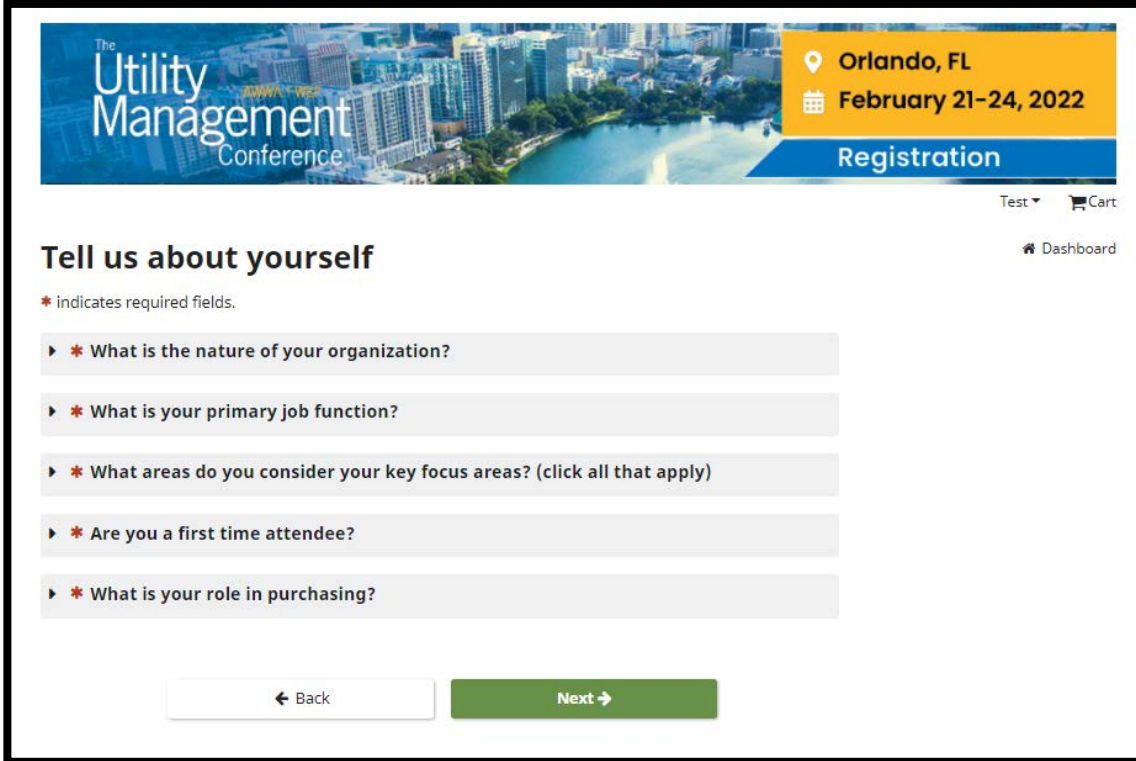
WEF and its agents, and the Hyatt Regency Grand Cypress (collectively "Entities") will seek to implement preventative measures to reduce the spread of COVID-19 consistent with the guidance and recommendations of public health agencies for slowing the transmission and exposure to COVID-19 including, but not limited to, providing proof of vaccination or a **negative COVID-19 test result** for all Event participants and sanitation procedures and physical distancing measures at and during the Event.

WEF cannot prevent Event Attendees from becoming exposed to, contracting, or spreading COVID-19 while attending its Events and/or entering onto premises where WEF's Events are held. It is not possible to prevent against the presence of the disease. Therefore, if Event Attendees choose to attend a conference organized by WEF and enter onto premises where its Events are held, they may be exposing themselves to and/or increasing your risk of contracting or spreading COVID-19.

By signing this *Assumption of the Risk and Waiver of Liability Relating to Event Access By Participants*, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that I may be exposed to or infected by COVID-19 by accessing the Event and that such exposure or infection may result in personal injury, illness, permanent disability, and death. The conference is of such value to me that I accept the risk of being exposed to, contracting, and/or spreading COVID-19 in order to attend in-person. I understand that the risk of becoming exposed to or infected by COVID-19 may result from the actions, omissions, or negligence of myself and others, including, but not limited to, Entities, their respective employees, agents, contractors, volunteers, and other Event participants. I agree to abide by all preventative measures (collectively "Measures") put in place by

Tell us about yourself

- Click the arrows ► to complete the required fields



The screenshot shows a web registration page for 'The Utility Management Conference'. The header features a cityscape image with the conference name and dates 'February 21-24, 2022' in an orange box. A blue 'Registration' button is also present. Navigation links for 'Test', 'Cart', and 'Dashboard' are in the top right. The main section is titled 'Tell us about yourself' and includes a legend: '* Indicates required fields.' Below this are five questions, each with a dropdown arrow and a red asterisk indicating it is required:

- * What is the nature of your organization?
- * What is your primary job function?
- * What areas do you consider your key focus areas? (click all that apply)
- * Are you a first time attendee?
- * What is your role in purchasing?

At the bottom, there are two buttons: a white 'Back' button with a left arrow and a green 'Next' button with a right arrow.

Confirm Registration Type

- Enter Promocode if you haven't already or **leave it blank** if you do not have one.
- Choose Registration Type (click + for more information)
- Click "Next" to Proceed

Registration Type

Please select your registration type, by clicking on the title of the registration you would like to purchase. Workshop options will be displayed on the following page.

Promocode

Apply Code

Full Conference

	Super Saver By Jan 14	Standard On/After Jan 15
<input type="radio"/> Full Conference (Nonmember) + More Info	\$995.00	\$1,295.00
<input type="radio"/> Student: Full Conference (Nonmember) + More Info	\$225.00	\$290.00

One Day Conference

	Super Saver By Jan 14	Standard On/After Jan 15
<input type="radio"/> Tuesday: One Day Conference (Nonmember) + More Info	\$535.00	\$660.00
<input type="radio"/> Wednesday: One Day Conference (Nonmember) + More Info	\$535.00	\$660.00
<input type="radio"/> Thursday: One Day Conference (Nonmember) + More Info	\$200.00	\$200.00

Event Only

	Super Saver By Jan 14	Standard On/After Jan 15
<input type="radio"/> Workshop Only (Nonmember) + More Info		

Add Your Events: Workshops

- Click “Add” to select or remove an event.
- Click the buttons to filter your selections.
- Click on the same button to de-select that specific filter group.
- Click the title of the Event for more information.

Events are not included with conference registration.

Your Events

Note: Workshops are not included with Conference Registration.

MONDAY, FEBRUARY 21, 2022 8:30 AM - 12:00 PM		Super Saver By Jan 14	Standard On/After Jan 15
Add	WKB - Communicating to Decision Makers: Getting Your Staff To Understand	\$129.00	\$150.00
Add	WKC - Smart Water Utility Framework and Maturity Assessment Workshop	\$129.00	\$150.00
Add	WKD - AWWA M5 Manual - Water Utility Management, 'What You Should Probably Know.'	\$129.00	\$150.00
MONDAY, FEBRUARY 21, 2022 8:30 AM - 5:00 PM		Super Saver By Jan 14	Standard On/After Jan 15
Add	WKA - Solving the Affordability Riddle: Creating a Framework for Customer Assistance Programs that Bridge Legal Barriers and are Financially Sound	\$209.00	\$229.00
MONDAY, FEBRUARY 21, 2022 1:30 PM - 5:00 PM		Super Saver By Jan 14	Standard On/After Jan 15
Add	WKE - Workforce Development - Developing the Whole Person	\$129.00	\$150.00
Add	WKF - Combining Traditional SCADA with Contemporary Analytics: Big Data Finally Yields Big Benefits	\$129.00	\$150.00
Add	WKG - A Practical and Concise Approach to Developing an Effective Strategic Asset Management Plan	\$129.00	\$150.00


Review and Check Out

- Click the drop down menu arrows to review information
- At the bottom of the page, click “Pay Now” to proceed.

Review and Check Out

Test Test's Cart

Add Items




Registration (Full Conference) 	\$995.00
Balance Due	\$995.00

▸ Profile & Badge

▸ Assumption of Risk

▸ Tell us about yourself

Payment



Selecting "Pay Now" below will redirect you to our SecuRemit Payment site where you may enter your credit card information. Completing the payment process will return you to this website.

By continuing forward, I authorize Water Environment Federation to charge my credit card for the total amount above.

SSL Certificate

← Back

Pay Now →

Payment

- Review Summary of Charges
- Fill out credit card and billing information. **Amerian Express, Visa or Mastercard are accepted**
- Click the green submit button

Not Accepted: Checks, Wire Transfers and Purchase Orders


WEF/AWWA Utility Management Conference 2022


Please enter your credit card information below and press the "Submit" button.


Summary of Charges

Registration Total	\$995.00
Total Amount Due:	\$995.00

Cards Accepted:

 American Express

 Visa

 MasterCard

Credit Card Information

Test Test

You may optionally select a payor to automatically populate your billing information.

Credit Card # *
Credit Card Number

Exp Month *
01 Jan

Exp Year *
2021

CVV # More Info *
CVV #

First Name *
Test

Last Name *
Test

Company
Test Company

Billing Address *
123 test

Billing Address2
Address 2

Billing Postal Code *
8Y8 N2Y

Billing City *
ontario

Billing State / Province
Ontario

Billing Country *
Canada

Email
tatest@wef.org

Cancel

Submit

About SecuRemit™

The security of our customers' personal information is a priority at Experient. To protect this information, we have created a PCI DSS compliant environment named SecuRemit™.

Companies who conform to the guidelines set forth in the Payment Card Industry Data Security Standard (PCI DSS) have taken the rigorous steps necessary to provide customers with protection against credit card fraud and other security threats involving credit card payments and data storage.

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Questions?

Registration Live Chat Help: Click on “*Live Chat*” button at bottom right corner of each section

Registration Customer Care:

- [E-mail Customer Service](#)
- Globally: +1-864-515-6680
Monday – Friday, 9:00 AM – 5:00 PM Eastern

WEF Membership or Login Questions:

- csc@wef.org
- Toll Free: 1-800-666-0206
- Globally: +1-571-830-1545
Monday – Friday, 8:30 AM – 5:00 PM Eastern