



Thinking about Submitting a Session Proposal for the 2020 Conference?

Submittal Deadline: October 8, 2019

For the first time, the WEF Collection Systems Conference is accepting session proposals!

As a session coordinator, WEF asks that a proposal be completed and submitted for review through the online submittal site, Attendee Interactive (AI). The Symposium Steering Committee will review all submittals and announce accepted workshops at the same time as the final technical program in November.

What is a session?

When someone submits an abstract, they are hoping that their paper will be accepted to be a part of a session. If you have a group of speakers that you would like to speak together, you can submit a session proposal. A session proposal should have all paper titles, speakers and everything set before you submit. Sessions speakers don't need to follow the same timing as submitted abstracts. They can be different formats, such as a panel discussion, mini-workshop, and just overall more interactive.

For complete proposals, WEF requires information on the following items:

- ❖ **Session Title**
- ❖ **Full or Half Session** (Full Session format: 1.5 hours in session, 45 min break, 1 hour in session; Half Session can either be 1.5 hours or 1 hour long)
- ❖ **Contact Information for Session Coordinator**
- ❖ **Contact Information for Each Session Presenter**
- ❖ **Session Description**
- ❖ **Three Learning Objectives**
- ❖ **Session Agenda**
(following timing above)
- ❖ **Target Audience**
(a suggested list will be provided)

**All session proposals must be submitted via the online submittal system by October 8, 2019.
Visit www.wef.org/CollectionSystems for more information.**

*Questions about your submittal?
Please contact: WEF Education & Training
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