



Exhibition: April 10 - 11 Connecticut Convention Center

Key Exhibitor Dates

February 12, 2024	Deadline - Notice of Intent to Use EAC*
February 27, 2024	Deadline - Exhibitor Certificate of Insurance (COI) submit to expoinfo@wef.org ALL Exhibitors must submit proof of required insurance coverage. \$75 purchasable option available for companies who do not have their own policy.
March 11, 2024	First day freight shipments accepted at <i>Freeman</i> Advance Warehouse
March 12, 2024	Deadline - Exhibitor Directory submission for inclusion in printed program
March 12, 2024	Deadline - Discount price for all <i>Freeman</i> orders
March 12, 2024	Deadline - Discount price for Electricity, Water, A/V, and WiFi/Internet
March 12, 2024	Deadline - EAC* Agreement and EAC* Certificate of Insurance (COI)
March 18, 2024	Housing Cut-Off Date
March 22, 2024	Deadline - Cancellation of booth personnel registrations
April 2, 2024	Deadline - Last day freight shipments accepted at <i>Freeman</i> Advance Warehouse
April 5, 2024	Recommend order SWAP Lead Services by now
April 9, 2024	First day <i>Freeman</i> will accept direct-to-Show site shipments at <i>Connecticut Convention Center</i>
April 9, 2024	Exhibitor move-in from 8:00am – 4:30pm
April 11, 2024	Exhibitor move-out from 3:45pm – 6:00pm

***EAC = Exhibitor Appointed Contractor:** An individual or company hired to set-up and dismantle your booth who is not an employee of your company or *Freeman*. These deadlines are only for exhibitors who are hiring a contractor for set-up and dismantle.