

20  
23

**ODORS AND  
AIR POLLUTANTS  
CONFERENCE**

MAY 16 – 19  
CHARLOTTE, NC

Registration

wef | Education  
& Training  
Events



# Attendee Online Registration Tutorial

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## What do I need to register?

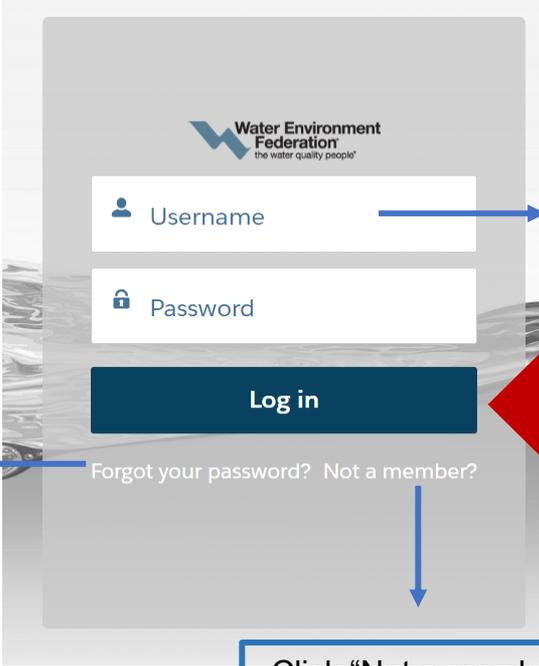
- WEF account login information
- A unique email address is required for each registrant
- A credit card (Visa, MasterCard or American Express)

# Welcome to Attendee Registration: Logging In

**Log in and Register** If the embedded hyperlink doesn't work, copy & paste:

<https://registration.experientevent.com/ShowWEF237/flow/att> in your browser.

- WEF Members can login with their Username and Password (email address and password)
- Nonmembers can create a free user account if you do not already have one.
- After logging in, you will be redirected to Maritz Global Events, WEF's official registration provider.



The image shows a screenshot of the Water Environment Federation (WEF) login page. The page features the WEF logo at the top, followed by a 'Username' field with a person icon, a 'Password' field with a lock icon, and a dark blue 'Log in' button. Below the 'Log in' button are links for 'Forgot your password?' and 'Not a member?'. Annotations include: a blue box pointing to the 'Username' field stating 'Your Username is the email address used when you created your WEF account.'; a red arrow pointing to the 'Log in' button with the text 'Click Log in to begin'; a blue box pointing to the 'Forgot your password?' link stating 'Click "Forgot your password?" to reset it.'; and a blue box pointing to the 'Not a member?' link stating 'Click "Not a member?" to create a free new user.'

**Need help logging in? Email WEF Customer Service at [csc@wef.org](mailto:csc@wef.org) account.**



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## Fill out your Profile Information

- Profile
- Emergency contact information
- SMS Alerts
- Review and Accept Terms and Waiver
- Tell us about yourself (fill out demographics) - Click on arrows for drop down menus.

### Profile

Please complete the following fields and click Next.

Please be aware that your application will time out after 20 minutes of inactivity.

\* indicates required fields.

Promocode

**Apply Code**

\* First Name  Middle

\* Last Name

Title  \* Company

\* Address  Address 2

Zip/Postal Code  \* City

State/Province  \* Country

## Read and Sign Waiver

### Assumption of Risk Dashboard

ASSUMPTION OF THE RISK AND WAIVER OF LIABILITY  
RELATING TO EVENT ACCESS BY PARTICIPANTS

By registering for the Odors and Air Pollutants 2023, I attest to and accept the terms and conditions outlined below:

1. I will abide by all safety and health requirements and protocols for the Event and acknowledge and agree that my failure to do the same may result in my removal from the Event and all related activities without any refund or reimbursement.
2. I acknowledge the contagious nature of any communicable disease and voluntarily assume the risk that I may be exposed to or infected by any such communicable disease by attending the Event; and
3. I release, agree not to sue or bring any action in law or in equity, discharge, and hold harmless the Water Environment Federation, its affiliates, subsidiaries, their respective officers, directors, employees, agents, volunteers, and each of them, from any claims, losses, or expenses arising out of or related to my attendance at the Event including, but not limited to, claims relating to any possible exposure to or contraction of a communicable disease before, during and after the Event.

By checking the "I Accept" below and typing your name and date, you hereby accept these terms and conditions.

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## Tell us about yourself

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Click the arrows ▶ to complete the required fields

### Tell us about yourself

\* indicates required fields.

- ▶ \* What is the nature of your organization?
- ▶ \* What is your primary job function?
- ▶ \* What areas do you consider your key focus areas? (click all that apply)
- ▶ \* Are you a first time attendee?
- ▶ \* What is your role in purchasing?

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## Confirm Registration Type

### Registration Type

Please select your registration type, by clicking on the title of the registration you would like to purchase. Workshop options will be displayed on the following page.

Promocode

**Apply Code**

#### Full Conference

	Early Bird By Apr 28	Standard On/After Apr 29
<input type="radio"/> Full Conference (Nonmember) More Info	\$1,025.00	\$1,335.00
<input type="radio"/> Student: Full Conference (Nonmember) More Info	\$225.00	\$290.00

#### One Day Conference

	Early Bird By Apr 28	Standard On/After Apr 29
<input type="radio"/> Wednesday: One Day Conference (Nonmember) More Info	\$550.00	\$685.00
<input type="radio"/> Thursday: One Day Conference (Nonmember) More Info	\$550.00	\$685.00

#### Exhibition Only

	Early Bird By Apr 28	Standard On/After Apr 29
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- Enter Promocode if you haven't already or **leave it blank** if you do not have one.
- Choose Registration Type (click + for more information)
- Click "Next" to Proceed

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## ODORS AND AIR POLLUTANTS CONFERENCE

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## Add Your Events

- Click “Add” to select or remove an event.
- Click the buttons to filter your selections.
- Click on the same button to de-select that specific filter group.
- Click the title of the Event for more information

*Events are not included with conference registration.*

TUESDAY, MAY 16, 2023 1:30 PM - 5:00 PM		Early Bird By Apr 28	Standard On/After Apr 29
<a href="#">Add</a>	<a href="#">OAP Workshop A: Odor Fundamentals - Let's Start At the Beginning!</a>	\$125.00	\$125.00
<a href="#">Add</a>	<a href="#">RBC Workshop D: Delving into Digestion: Anaerobic Digestion Process, Design, and Operation</a>	\$125.00	\$125.00
<a href="#">Add</a>	<a href="#">RBC Workshop E: Emerging contaminants and pathogens: Recent global developments in science, treatment technologies and regulatory landscape</a>	\$125.00	\$125.00
FRIDAY, MAY 19, 2023 8:00 AM - 11:00 AM		Early Bird By Apr 28	Standard On/After Apr 29
<a href="#">Add</a>	<a href="#">RBC Tour: Charlotte Water's McAlpine Creek Water Facility Tour</a>	\$50.00	\$50.00

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## Review and Check Out

- Click the drop-down menu arrows to review information
- At the bottom of the page, click “Pay Now” to proceed.

### Review and Check Out

Your First Name Your Last Name's Cart

+ Add Items

Registration (Full Conference) ✎

\$1,025.00

OAP Workshop A: Odor Fundamentals - Let's Start At the Beginning!

1 @ \$125.00

\$125.00



**Balance Due \$1,150.00**

▸ Profile & Badge

▸ Assumption of Risk

▸ Tell us about yourself

### Payment



Selecting "Pay Now" below will redirect you to our SecuRemit Payment site where you may enter your credit card information. Completing the payment process will return you to this website.

By continuing forward, I authorize Water Environment Federation to charge my credit card for the total amount above.

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## Payment

- Review Summary of Charges
- Fill out credit card and billing information.

**American Express, Visa or Mastercard are accepted**

- Click the green submit button

***Not Accepted: Checks, Wire Transfers and Purchase Orders***

### Odors and Air Pollutants Conference 2023

Please enter your credit card information below and press the "Submit" button.

#### Summary of Charges

Registration Total	\$1,150.00
<b>Total Amount Due:</b>	<b>\$1,150.00</b>

#### Cards Accepted:



#### Credit Card Information

Your First Name Your Last Name

*You may optionally select a payor to automatically populate your billing information.*

Credit Card # \*      Exp Month \*      Exp Year \*      CVV # [More Info](#) \*

Credit Card Number      01 Jan      2023      CVV #

First Name \*      Last Name \*      Company

Your First Name      Your Last Name      Your Company Name

Billing Address \*      Billing Address2

Your Physical Address      Address 2

Billing Postal Code \*      Billing City \*

00000      Your City

Billing State / Province      Billing Country \*

Virginia      United States

Email

your@email.com

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# Questions?

Registration Live Chat Help: Click on “Live Chat” button at bottom right corner of each section

### Registration Customer Care:

- [E-mail Customer Service](#)
- Globally: +1(864)-208-2954

Monday – Friday, 9:00 AM – 5:00 PM Eastern

### WEF Membership or Login Questions:

- [csc@wef.org](mailto:csc@wef.org)
- Toll Free: 1-800-666-0206
- Globally: +1-571-830-1545

Monday – Friday, 8:30 AM – 5:00 PM Eastern