# Registration & Housing Deadline Checklist

#### June

6/2 Exhibitor Registration Opens

# July

7/6	Last Day to Book Dedicated Exhibitor Housing
7/6	Huddle Room Reservations Open
7/13	Meeting and Reception Space Request
7/27	Hotel Rooming Lists (groups and individuals) Due

## **August**

8/31	Last Day to Cancel/Correct/Substitute Badges
8/31	Last day to Reserve Individual Housing
8/31	Last Day to Request Hotel Rooms through WEFTEC Housing/CMR
8/31	Deadline to Register Booth Personnel for Badge Delivery

# September

9/23	Last day For Reservation Changes/Cancellations through CMR
9/25	First day to Change Lodging Reservation through Hotels
9/30	Exhibitor Registration Opens Onsite

### October

10/7 Exhibitor Registration Closes