Exhibition: May 17 – 18 Charlotte Convention Center

Key Exhibitor Dates

March 21, 2023	Deadline - Notice of Intent to Use EAC*
April 4, 2023	Deadline - Exhibitor Certificate of Insurance (COI) submit to expoinfo@wef.org ALL Exhibitors must submit proof of required insurance coverage. \$75 purchasable option available for companies who do not have their own policy.
April 11, 2023	Deadline - Exhibitor Directory submission for inclusion in printed program
April 17, 2023	First day freight shipments accepted at Freeman Advance Warehouse
April 18, 2023	Deadline - EAC* Agreement and EAC* Certificate of Insurance (COI)
April 18, 2023	Deadline - Discount price for all Freeman orders
April 24, 2023	Housing Cut-Off Date
April 26, 2023	Deadline - Discount price for Electricity, Water, A/V, and WiFi/Internet
April 28, 2023	Deadline - Cancellation of booth personnel registrations
May 9, 2023	Deadline - Last day freight shipments accepted at Freeman Advance Warehouse
May 12, 2023	Recommend order SWAP Lead Services by now
May 16, 2023	First day <i>Freeman</i> will accept direct-to-Show site shipments at <i>Charlotte Convention Center</i>
May 16, 2023	Exhibitor move-in from 8:00am – 5:00pm
May 18, 2023	Exhibitor move-out from 3:45pm – 7:00pm

^{*}EAC = Exhibitor Appointed Contractor: An individual or company hired to set-up and dismantle your booth who is not an employee of your company or Freeman.