Attendee Online Registration Tutorial

What do I need to register?

- WEF membership Information (Optional)
- A unique email address is required for each registrant
- A credit card (Visa, MasterCard or American Express)
Welcome to Attendee Registration: Logging In

Log in and Register If the embedded hyperlink doesn’t work, copy & paste: https://registration.experientevent.com/ShowWEF242/FLOW/ATT in your browser.

- You may search your WEF Account by entering your Last Name and E-mail
- You do not need to have a WEF Membership to have an account

![Welcome to Registration!]

Check to see if you have a WEF Member or Nonmember account already. If an account is not found you will be directed to register as a Nonmember.

New WEF Members: Please note that new members may have to wait 24-hours before the system recognizes your membership and offers the appropriate member pricing.

Others who do not have a WEF account, choose “Continue as Not a Member.”

Continue as Nonmember

WEF Account Lookup

Search by Last Name and Email

If you already started or completed a record, please click the Sign In option in the upper right.

* indicates required fields.

Last Name  Email

If you receive WEF communications use that email

Clear  Search
Fill out your Profile Information

- Profile
- Emergency contact information
- SMS Alerts
- Review and Accept Terms and Waiver
- Tell us about yourself (fill out demographics) - Click on arrows for drop down menus.
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Digitally Sign the Waiver of Liability

Assumption of Risk

By registering for the Residuals and Biosolids Conference 2024, I attest to and accept the terms and conditions outlined below:
1. I will abide by all safety and health requirements and protocols for the Event and acknowledge and agree that my failure to do the same may result in my removal from the Event and all related activities without any refund or reimbursement.
2. I acknowledge the contagious nature of any communicable disease and voluntarily assume the risk that I may be exposed to or infected by any such communicable disease by attending the Event; and
3. I agree not to sue or bring any action in law or in equity, discharge, and hold harmless the Water Environment Federation, its affiliates, subsidiaries, their respective officers, directors, employees, agents, volunteers, and each of them, from any claims, losses, or expenses arising out of or related to my attendance at the Event including, but not limited to, claims relating to any possible exposure to or contraction of a communicable disease before, during and after the Event.

Please click here for a pdf version of the waiver.

Please check the box below in order to proceed.

☐ I Accept
Tell us about yourself

Click the arrows ► to complete the required fields

<table>
<thead>
<tr>
<th>Tell us about yourself</th>
</tr>
</thead>
<tbody>
<tr>
<td>* indicates required fields.</td>
</tr>
<tr>
<td>▶  * What is the nature of your organization?</td>
</tr>
<tr>
<td>▶  * What is your primary job function?</td>
</tr>
<tr>
<td>▶  * What areas do you consider your key focus areas? (click all that apply)</td>
</tr>
<tr>
<td>▶  * Are you a first time attendee?</td>
</tr>
<tr>
<td>▶  * What is your role in purchasing?</td>
</tr>
</tbody>
</table>
Confirm Registration Type

Registration Type
Please select your registration type, by clicking on the title of the registration you would like to purchase. Workshop options will be displayed on the following page.

Promocode

Apply Code

<table>
<thead>
<tr>
<th>Full Conference</th>
<th>Early Bird</th>
<th>Standard On/After Jan 13</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Conference (Nonmember)</td>
<td>$1,025.00</td>
<td>$1,335.00</td>
</tr>
<tr>
<td>Student: Full Conference (Nonmember)</td>
<td>$225.00</td>
<td>$290.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>One Day Conference</th>
<th>Early Bird</th>
<th>Standard On/After Jan 13</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday: One Day Conference (Nonmember)</td>
<td>$550.00</td>
<td>$685.00</td>
</tr>
<tr>
<td>Thursday: One Day Conference (Nonmember)</td>
<td>$550.00</td>
<td>$685.00</td>
</tr>
</tbody>
</table>

- Enter Promocode if you haven’t already or leave it blank if you do not have one.
- Choose Registration Type (click + for more information)
- Click “Next” to Proceed
Add Your Events

- Click “Add” to select or remove an event.
- Click the title of the Event for more information

Events are not included with conference registration.
Review and Check Out

- Click the drop-down menu arrows to review information
- At the bottom of the page, click “Pay Now” to proceed.
Payment

- Review Summary of Charges
- Fill out credit card and billing information.
- American Express, Visa or Mastercard are accepted
- Click the green submit button

*Not Accepted: Checks, Wire Transfers and Purchase Orders*
Questions?

Registration Live Chat Help: Click on “Live Chat” button at bottom right corner of each section

Registration Customer Care:
- E-mail Customer Service
- Call Customer Service: (864) 699-5176
  Monday – Friday, 9:00 AM – 5:00 PM Eastern

WEF Membership Questions:
- csc@wef.org
- Toll Free: 1-800-666-0206
- Globally: +1-571-830-1545
  Monday – Friday, 8:30 AM – 5:00 PM Eastern